

Date: 21.03.2025

Subject: Important Updates and Guidelines for the Academic Year 2025-26 – School Reopening

Dear Parents and Students,

Greetings from the RKL Galaxy International School fraternity!

We are excited to welcome you to RKL Galaxy International School for the upcoming Academic Year 2025-26. As part of our commitment to ensuring a smooth transition for our new students, we would like to inform you of important updates regarding the school reopening schedule and the necessary guidelines to ensure a safe and positive start to the academic year.

School Reopening Dates for AY 2025-26:

- **Grade 3, 4, and 5** (April 7, 2025 Tentative Time: 08:25 AM – 03:00 PM)

Guidelines for a Safe and Smooth School Reopening:

1. Health and Safety Protocols:

- a. Please ensure that your child is in good health before attending school. If your child is feeling unwell or has any symptoms of illness, please keep them at home.

2. School Timings and Attendance:

- a. Please ensure that your child arrives at school on time for their designated class. The gates will be open 20 minutes before the scheduled start time. **Gate opening time 08.05 AM & closing time 08.30 AM.**
- b. If your child will be absent for any reason, kindly inform the school administration in advance via the email communication or by contacting the school office.

3. School Uniforms:

- a. Kindly ensure that your child has all the required school uniform for the new academic year.
 - b. Students are expected to adhere to the school's uniform code. Please ensure that your child wears the proper uniform and carries the necessary items such as a school bag, water bottle, and stationery.
4. **Transportation:**
- a. If your child will be using school bus transportation, kindly verify their route and timings to ensure everything is in order. For new students using the bus service, a safety briefing will be held on the first day of school.
5. **Parent-Teacher Communication:**
- a. We encourage open communication between parents and teachers. If you need any help or need assistance, please feel free to reach out via email id or book an appointment with your child's class teacher. The school will also host regular parent-teacher meetings to discuss your child's progress.

We look forward to welcoming your child to RKL Galaxy International School and embarking on an exciting new academic year together. Let's make this year a fruitful and successful one for all students.

Best Regards,

RKL Galaxy International School,
Administration Dept.